

K.S.R. College of Engineering
(Autonomous Institution)
Tiruchengode – 637 215



Institutional policy

Vol.VII : Consultancy Policy Manual

Consultancy Policy Document

The Consultancy Policy is prepared to make all faculty members working at K.S.R College of Engineering aware of rules and regulations that governs their working in the institute. The policy is effective from July 2013. It is expected that faculty members strictly adhere to the rules and regulations spelled out in this document. The Management reserves the right to change/modify the policy as and when necessary and apply their discretion in specific cases.

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**K.S.R. College of Engineering,
Tiruchengode – 637 215.
(An Autonomous Institution)**

A. VISION AND MISSION OF THE INSTITUTION

Vision:

We envision to achieve status as an excellent Educational Institution in the global knowledge hub, making self-learners, experts, ethical and responsible engineers, technologists, scientists, managers, administrators and entrepreneurs who will significantly contribute to research and environment friendly sustainable growth of the nation and the world.

Mission:

IM 1: To inculcate in the students self-learning abilities that enable them to become competitive and considerate engineers, technologists, scientists, managers, administrators and entrepreneurs by diligently imparting the best of education, nurturing environmental and social needs.

IM 2: To foster and maintain mutually beneficial partnership with global industries and Institutions through knowledge sharing, collaborative research and innovation.



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CONSULTANCY POLICY MANUAL

B. Objective: To establish a framework to support consultancy activities at the K.S.R. College of Engineering.

C. Eligibility:

- This policy applies to all faculty and staff of K.S.R. College of Engineering.
- The faculty members involving in the conduct of a consultancy service can avail on-duty for site-visit / industrial visit for discussion related to consultancy work.
- The faculty or staff must ensure that the consultancy work does not create a conflict of interest with the role of the faculty in the college.

Circumstances under which consulting activity may be permitted:

- The organization requiring consultancy services from faculty or the department shall write to the principal indicating the expertise required.
- The principal on receiving the request from the organization shall inform to the department concerned.
- The head of the department shall nominate the faculty or a group of faculty having the required expertise and get permission from the principal.
- In considering whether or not permission will be given for consulting activity, the principal will take into account such factors as the compatibility of the activity with the responsibilities and commitments of the faculty member(s), potential conflicts of interest and the use of institution resources.
- A MoU may be signed between the organization and the department towards the nature of consultancy work and the commercials involved in the presence of the principal.
- The faculty or a group of faculty engaged in the consultancy work shall periodically report the progress of the consultancy work to the principal through the head of the department.

D. Publications:

- Publication arising from consultancy work shall include the faculty affiliation of the college and acknowledge for the facilities used from the college.



E. Intellectual property Rights (IPR):

- College IPR may be used where not in conflict with rights of third parties or any commercialization plan.

F. Other Commercial Rules:

- College facilities and resources may be used and must be charged in line with the guidelines from the principal, from time to time.
- Meeting related to consultancy work with the organization(s) may be conducted in college premises.
- Tax is applicable for the revenue generated through consultancy work.

G. Policy for Revenue Sharing in Consultancy:

- K.S.R. College of Engineering encourages faculty members to do consultancy service to support external engagements that facilitate knowledge and technology transfer contributing to economic and social impact. Such activities serve to link institute and its faculty members more closely to the industry.
- Consultancy work can bring financial benefits both to the institution and its employees.
- In view of encouragement the management has decided to share the revenue generated out of consultancy services to the faculty or group of faculty as follows.

S. No.	Particulars	Faculty	Management
1.	Use of institute space and or equipment	40%	60%
2.	For providing solutions/expertise to problems of the industry.	60%	40%
3.	Use of the above two cases in equal - manner.	50%	50%

PRINCIPAL

