

K.S.R.COLLEGE OF ENGINEERING

(Autonomous)

(Affiliated to Anna University, Accredited by NAAC with A++ Grade)

K.S.R Kalvi Nagar, Tiruchengode, Namakkal-637215.



HOSTEL POLICY

K.S.R. COLLEGE OF ENGINEERING, TIRUCHENGODE.

VISION AND MISSION OF THE INSTITUTION

1. VISION

To become a globally renowned institution in Engineering and Management, committed to providing holistic education that fosters research, innovation and sustainable development.

2. MISSION

- ❖ Deliver value-based quality education through modern pedagogy and experiential learning.
- ❖ Enrich Engineering and Managerial Skills through cutting-edge laboratories to meet evolving global demands.
- ❖ Empower research and innovation by integrating collaboration, social responsibility, and commitment to sustainable development.

3. QUALITY POLICY

K.S.R. College of Engineering is committed to delivering high-quality education in Engineering and Management, fostering research, innovation, sustainability, and leadership to prepare students for global challenges.

4. HOSTEL POLICY

4.1 Admission

- Admission to the hostel should be requisitioned in the “Hostel Application” form only.
- When a student gets admitted to the college, it does not mean that he is automatically eligible to get admission to the hostel too.
- Before admission, each student has to pay admission fees, mess fees, room rent and other charges as stated by the Management.

- Admission and continuous stay in the hostel depends on the good behaviour and conduct.

4.2 Wake-up

- Students are expected to wake up early in the morning, arrange their beds neatly and do the morning routine.
- Students who are sick and unable to attend college must report to the Warden before breakfast.
- Students should report for Breakfast, Lunch and Dinner at the prescribed timing.

4.3 Study hour

- Study Hours : 8:30 pm to 10: 30 pm
- Silence is to be maintained during study hours.
- Study hours are to be sincerely followed by all inmates of hostel.
- Walking around, sleeping, hearing music, using cell phones, reading of novels or magazines, using laptops, etc. during the study hours will not be allowed.
- The room doors should be kept open during study hours.
- No student is allowed to forego the study hours without the permission of the Warden.

4.4 Behavior / Conduct

- Groupism amongst the hostel students is strictly forbidden.
- Before a student leaves his room, he must ensure that all electrical appliances are switched off and the room is locked. If not, the inmate of the room will be fined.
- The student who violates the study hours and disturbs the other students will be instructed to vacate the hostel.
- To maintain an environment which promotes its educational mission, the college expects the hostel inmates to respect their fellow inmates and protect their property.

- Possession of narcotic materials, pornographic posters in any form (either hard or soft copies) will call for expulsion of the inmate from the hostel and he will be handed over to the police immediately.
- All students must follow the return time to the hostel as notified viz., 6.00 pm.

4.5 Leave and Permission Regulation

- Inmates will be allowed to go home once in a month only if parents give written requisition or through phone stating the reason, duration of stay, name of the person accompanying the trip or travel etc. The inmates will be permitted to go home only for valid reasons. The parents should apply to the Warden directly for permission to send their son home. After returning from his trip, the student should make entry about his return in the access control system.
- Students are not allowed to stay in the hostel during class hours unless the stay is unavoidable due to illness or any valid reasons. In such cases, the concerned student should take the permission of the Warden and communicate his absence in writing to Class Advisor/Tutor.
- The students are not permitted to go to their guardian's house for overnight stay unless there is a specific written requisition from parents.
- Students are permitted to go out during weekends and other holidays with prior permission from the Warden only for a maximum duration of 5 hours based on requisition from their parents in writing or through phone.
- Hostel students who want to travel in the college bus during weekend holidays, have to get prior permission from the Warden.

4.6 Ragging

- The inmates should treat others as their fellow brothers irrespective of their caste, creed and religion. Ragging in any form is strictly prohibited in the college campus as well as in the hostel. Ragging is a criminal offence under the law.

- Any student found involved in ragging/hurting other students by word or deed will be expelled from the hostel and the college and will be handed over to the police without any enquiry.

4.7 Meals

- Every inmate must abide by the mess timing applicable in his hostel and must be present in the mess hall in proper dress code.

Mess Timings

On Working Days		On Holidays
Breakfast	7.30 am to 8.45 am	8.00 am to 9.30 am
Lunch	12.30 pm to 1.30 pm	12.30 pm to 2.00 pm
Dinner	7.30 pm to 8.30 pm	7.30 pm to 9.00 pm


4.8 Room Cleanliness

- Inmates are expected to keep their room neat and clean. The Principal, Warden and Tutors will inspect the rooms.

4.9 General Rules and Regulations of Hostellers

- Rooms once allotted for the academic year are not interchangeable without permission of the Warden.
- Inmates should not tamper with any of the electrical and other permanent fittings in the rooms. Any loss or damage to them shall be recovered from the inmates concerned. Use of personal electrical appliances without permission will lead to expulsion of the students from the hostel.
- As far as loss or damage of electrical and other fittings which are common to all the students of a block are concerned, such cost will be recovered on collective basis from all inmates of that block.
- Students should not arrange any function or meeting within the hostel, without getting prior permission of the Warden.

- Any student who is removed from the college will automatically cease to be an inmate of the hostel.
- No students should stay away from the hostel on any day without the prior permission of the Warden.
- No outsiders or students other than the inmates should be found inside the hostel. If any unauthorized person is found inside the hostel, action will be taken against the inmate in whose room the person is found and that inmate will be expelled from the hostel.
- Students should not paste any posters/pictures etc. on the walls, doors, windows and shelves. Cut outs should not be placed or brought inside the hostel.
- When the students go out of their room during nights for fairly long intervals they should switch off the electrical appliances in the room.
- Students should not keep large amounts of cash or costly items like mobile phone, camera, electrical gadgets, gold chains, rings etc. in their rooms. Complaints about loss or theft about such costly items are discouraged.
- Students should not keep two wheelers or cars in the hostel premises.
- Personal audio systems, computers and other electrical appliances shall be used only with prior permission from the Warden. Terms and conditions for the use of such appliances will be stipulated from time to time
- Students consuming alcohol, smoking and cutting birthday cake, causing disturbance to others will be expelled from the Hostel.


PRINCIPAL,
K.S.R. COLLEGE OF ENGINEERING
K.S.R. Kalvi Nagar,
TIRUCHENGODE - 637 215.
NAMAKKAL Dt. TAMIL NADU.